

The Annual Quality Assurance Report (AQAR) of the IQAC (2015-2016)
Majuli College, Kamalabari

Part – A

1. Details of the Institution

1.1 Name of the Institution

Majuli College, Kamalabari

1.2 Address Line 1

Majuli College Road

Address Line 2

P.O.: Kamalabari

City/Town

Kamalabari

State

Assam

Pin Code

785106

Institution e-mail address

majulicollege@gmail.com

Contact Nos.

03775-273359

Name of the Head of the Institution:

Dr. Debajit Saikia

Tel. No. with STD Code:

03775-273359

Mobile:

+91-9435208367

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- PG under DU and KKHSOU (Distance mode)
 D.EL.ED.

1.12 Name of the Affiliating University (*for the Colleges*)

Dibrugarh University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

04

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Workshop on *Elephant Conservation* in collaboration with Gibbon Conservation Centre from October 6-9, 2015
2. *Poets Meet* and *Interaction* in association with **Sahitya Academi**, New Delhi on March 13, 2016.
3. Workshop on *Yoga* on June 21, 2016
4. National Seminar on *Relevance of Gandhian Philosophy in the Present Context* under the aegis of UGC on June 25-26, 2016

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. IQAC advised the authority concerned for putting up water purification project to provide pure drinking water to staff, teachers and students.	1. Successfully done.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed in the college Governing Body. The GB thoroughly reviewed the AQAR and appreciated the activities of IQAC and college administration.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	Nil	Nil	02 (VA)
UG	04	Nil	Nil	04(VA)
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	02	Nil	Nil	02(CO)
Certificate	02	Nil	02	02(CO)
Others	Nil	Nil	Nil	Nil
Total	10	00	02	VA-06 CO-04
Interdisciplinary	05	00	02	VA-01 CO-04
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/√Core/√Elective option / Open options: Core and Elective
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is conducted by the Affiliating University, i.e. by Dibrugarh University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	16	26	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	02	Nil	Nil	Nil	Nil	Nil	Nil	Nil	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	41	02
Presented papers	00	41	02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days during this academic year

170

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00	00	04
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	153	Nil	33.33	15.03	Nil	48.37
B. Sc	15	Nil	13.33	Nil	Nil	13.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC constantly monitors the Teaching-Learning process of the college. IQAC has a Steering Committee with ten members. The committee frequently evaluates the Teaching-Learning process through STUDENT FEEDBACK and adopts required measure to meet the need of the students. Also, the college has a GRIEVANCE ADDRESSING UNIT which takes care of the issues related to teachers and students and IQAC keeps an eye on the process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	22
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	00	02
Technical Staff	13	00	00	08

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC takes initiative in sensitizing the Research Climate in the institution. Since it is an undergraduate college as of now, the college does not directly offer any research programme. IQAC, however, organizes meeting with the faculty members and students on a regular basis and informs them about the latest research scopes and programmes in India and abroad. IQAC encourages the teachers to pursue M. Phil, Ph. D. etc. and carry out Major and Minor Research Projects funded by UGC, CSIR, DST, ICMR, and DBT and so on. IQAC makes sure that a willing teacher gets due leave for pursuing research works. Also, IQAC regularly notifies teachers and students with its *Annual Bulletin* about foremost national and international research journals of various disciplines and inspires them to contribute in those journals. IQAC ensures a vibrant academic atmosphere within the college premise where the teachers can carry out their study comfortably. IQAC makes sure that the authority concerned provides essential IT facilities to the faculty.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	01	Nil
Non-Peer Review Journals	Nil	Nil	01
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	No			
Minor Projects	No			
Interdisciplinary Projects	No			
Industry sponsored	No			
Projects sponsored by the University/ College	No			
Students research projects <i>(other than compulsory by the University)</i>	No			
Any other(Specify)	No			
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	Nil	01	Nil	Nil	Nil
	Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	Nil	Nil	Nil	02	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="38"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="Nil"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="04"/>		
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Teacher's unit of the college offered necessary food and cloth to the flood victims
- The college adopted three high schools where the teachers of the college rendered their service as required, particularly in the field of teaching and learning.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30-4-2 Bigha	05 Bigha	public	35-4-2 Bigha
Class rooms	28	16	State Govt.	44
Laboratories	07	00	UGC/ State Govt.	07
Seminar Halls	02	00	State Govt.	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	4,02,330/-			4,02,330/-
Others	Digital Classroom	00	State Govt.	

4.2 Computerization of administration and library

The office of the principal extensively uses computer and internet in its works. The college library has internet facility for readers. Books and periodicals are preserved and organized by digital method. The SOUL software has been used in the library.

a. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9684	15,45,407	219	58,201	9933	16,03,608
Reference Books	1997	1,71,705	30	3,352	2027	1,75,057
e-Books						
Journals			02		07	
e-Journals	6000+ (N-LIST) +31500 135000 (D.O.J) 21.05.2014					
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	32	01	20	07	02	10	17	05
Added	00	00	00	00	01	00	00	00
Total	32	01	20	07	03	10	17	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college authority regularly organizes basic training courses on computer applications. The teachers and students attend such courses and thereby they keep themselves updated to the latest IT usage and facilities.

4.6 Amount spent on maintenance in lakhs :

i) ICT	40,000/-
ii) Campus Infrastructure and facilities	5,56,160/-
iii) Equipments	4,02,330/-
iv) Others	52,72,171/-
Total:	62,70,661/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC keeps an eye to the cells associated with the welfare of the students. There is a Students' Union run under the aegis of IQAC and college administration through which the need and demands of the students have been addressed and met. IQAC plays a significant role to make the students aware of various students' scholarships and fellowships.

5.2 Efforts made by the institution for tracking the progression

The Placement Cell keeps record of the passed-out students and their graph of progression. Whether the students are performing consistently well, or not, has been monitored by this cell. This cell also makes necessary arrangement for recruitment of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
485			424(HS)

(b) No. of students outside the state

07

(c) No. of international students

Nil

Men

No	%
465	44

Women

No	%
594	56

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
207	164	338	267	Nil	976	210	163	441	244	01	1059

Demand ratio 4:3 Dropout % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The career counseling cell organized a programme named *Career at LIC* in collaboration with LIC, India where the students were guided to prepare for various examinations of LIC.

No. of students beneficiaries

567

5.5 No. of students qualified in these examinations: N/A

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counseling and career guidance

The Career Counseling Cell regularly counsels the students through professional Career Counselors and inspires them to prepare for various examinations such as Bank PO, SSC, IAS/IPS, and ACS etc

No. of students benefitted

465

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The Women's Cell of the college organized a discussion on Gender Inequality. Noted women activist Binita Dutta has participated as resource person in the meet. The cell has been rigorously trying to go an environment of gender equality in society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

04

National level

02

International level

Nil

No. of students participated in cultural events

State/ University level

05

National level

Nil

International level

Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

01

National level

02

International level

Nil

Cultural: State/ University level

02

National level

Nil

International level

Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	25	25,000/-
Financial support from government	Not sanction till date	
Financial support from other sources	09	31,800/-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __No_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college:

The vision of the college is to develop it into a centre of excellence at par with the best of the state by constantly promoting and stimulating intellectual and professional leadership among its stakeholders and creating a healthy research ambience commensurate with the demands of time through pursuit of quality research studies, introduction of cost-effective, value-based and career-oriented multi-disciplinary courses/programmes, and thus produce ideal citizens of the nation with an ability to lead every sphere of rational human activity and make holistic contributions to National Development.

The mission of the college:

- To make higher education available, accessible and affordable to the socially and economically underprivileged sections of the society.
- To create ideal human resources infusing them with a sense of high regard for and commitment to the rich heritage of the nation.
- To inculcate in them a rich democratic spirit, innovative thinking, self-evaluation and a sense of gender-sensitive coordination and cooperation thereby helping them develop healthy leadership qualities to guide the society in different spheres.
- To prepare them in every possible way to cope with the challenges of the highly competitive educational scenario and employability market.

6.2 Does the Institution has a management Information System

The college has a coherent Management Information System. Various bodies and cells of the college organize meetings and render necessary information to teachers and students. IQAC regularly provides important information through the News Letter and notice. The college website and notice boards display each and every news and information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Nil

6.3.2 Teaching and Learning

Despite conducting classes with the conventional Chalk and Talk method, the teachers also take classes with digital equipments. They use Projector and Computer in the classroom.

6.3.3 Examination and Evaluation

The academic departments regularly conduct sessional examinations and class tests. Teachers evaluate students by internal assessment.

6.3.4 Research and Development

Majuli College Literary Forum, a literary body of Majuli College, publishes a peer-reviewed research journal called '*Bodhidroom*' for promoting research among the faculties and students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The college bought several computers with latest processors
2. The laboratory have been upgraded with new facilities
3. OPAC has been introduced in the central library

6.3.6 Human Resource Management

The college has an excellent management system for the development of human resources. Special training sessions are organized on a regular basis for students, teachers and staff. Such sessions include various skill-based courses, yoga, communication skills, computer skills, spiritual lectures and so on.

6.3.7 Faculty and Staff recruitment

The college follows a transparent and methodical procedure for recruitment of faculty and staff. While faculties are recruited as per UGC norm and regulations, the rules of the state government are applied for employment of the staff.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Students are admitted into the college strictly on merit basis. The college publishes advertisement in newspapers usually in the month of May /June for admission. Each department constitutes Departmental Admission Committee and these, on the basis of percentage and written exam, prepare lists of selected candidates.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	01

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days? N/A

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Association holds meetings with principal, teachers and parents regarding all round development of the students. College authority informs the parents about the progress of their children.

6.13 Development programmes for support staff

A computer training programme was conducted for staff. The training included programmes such as MS Word, Power Point, Excel, Talley, Internet Browsing etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Plantation
2. Flower Garden

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. A coherent garbage management system has been completed
2. A high quality pure drinking water project has been started

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The college adopted three high schools in Majuli
2. The college initiated a practice of book donation to its central library

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Some faculties of the college worked as members in **Majuli Bio-diversity Heritage Declaration Committee**. The college submitted a proposal in this regard to the district administration.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has been serving to thousands of students so far since its inception in 1962. The glorious journey of the college in a remote island like Majuli, with rise and fall, of course, is really significant and praiseworthy.

8. **Plans of institution for next year**

1. To start PG courses in all the major departments
2. To achieve outstanding recognition from UGC such as 'College with potential excellence', 'Autonomous College' etc.

Name *Apurbajyoti Saikia*

Name *Debajit Saikia*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
